

TO : THE ADMINISTRATIVE, RESEARCH, AND ACADEMIC UNITS
FROM : OFFICE OF THE SECRETARY-GENERAL
RE : NG UST (SM-UST)
GENERAL ASSEMBLY
DATE : 10 June 2024

The University, through the Office of the Vice Rector and the Human Resource Department, will hold the ***Samahang Manggagawa-UST (SM-UST) General Assembly*** on **13 June 2024 (Thursday)**, at the **Medicine Auditorium**.

In line with this, all members of the SM-UST will be excused from their official work time from 12:00 nn to 5:00 pm, to allow them participate in the said **assembly intended for the ratification of their Collective Bargaining Agreement**.

To ensure the continuity of office operations, kindly ensure the manpower complement of your respective units.